



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GDC TIRUVURU
• Name of the Head of the institution	Dr Illa Ravi	
• Designation	Principal FAC	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08673252067	
• Mobile No:	9440630271	
• Registered e-mail	gdcjkc.tiruvuru@gmail.com	
• Alternate e-mail	iqacgdctiruvuru@gmail.com	
• Address	Pata Tiruvuru	
• City/Town	Tiruvuru	
• State/UT	Andhra Pradesh	
• Pin Code	521235	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Krishna University				
• Name of the IQAC Coordinator	D Raghuramprasad				
• Phone No.	9182750027				
• Alternate phone No.	08673252067				
• Mobile	9182750027				
• IQAC e-mail address	iqacgdctiruvuru@gmail.com				
• Alternate e-mail address	gdcjkc.tiruvuru@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdctiruvuru.ac.in/images/fc7551278ccd811a89a458bc39dd8a6d.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdctiruvuru.ac.in/images/e31dbb05ac717cd0a215088354a5f2f.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.04	2016	17/03/2016	30/03/2021
Cycle 1	B	2.07	2008	28/03/2008	28/03/2013
6.Date of Establishment of IQAC			18/07/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	0	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Encouraged teaching faculty to participate in RCs and OCs for updation of their subject knowledge		
Followed the blended mode of teaching ie online offline classes for the benefit of the students		
COVID Awareness program conducted		
during lockdown period students and staff actively participated in the distribution of rice and vegetables to the poor and needy		
A career guidance programme is organized by the department of arts for the benefit of students		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Faculty student orientation programme	Induction program conducted for first year degree students, conducted orientation program for second and final year students, conducted orientation program for newly recruited faculty
Resolved to conduct online classes through G Suite Google meet and Zoom as per the guidance given by APCCE keeping in view covid 19	online classes are taken for the benefit of students
To start two new courses ATZC and MCCS as per the demand in the job market	Introduced the new courses with the permission of Krishna University and APCCE
To encourage teaching staff members to do professional development online courses such as Swayam, Arpit	Chemistry, Zoology, Commerce and Hindi lecturers did ARPIT online courses in the respective subjects
To conduct a financial literacy programme	Jadoo Ginni ka Financial literacy programme is conducted in the month of January two thousand twenty one
To celebrate festivals of National importance adhering covid 19 protocol	Celebrated Independence day, constitution day etc to throw light on the significance of these days

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	03/11/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	15/03/2021

15.Multidisciplinary / interdisciplinary**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

352

Number of students during the year

File Description	Documents
Data Template	View File

2.2	60
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	80
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	26
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	0.58
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	13
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the academic calendar of the Krishna University in all its academic matters, curricular and co-curricular activities,

In the beginning of the academic year a meeting is convened by the principal. Staff council members will chalk out plans for the academic year in progress. Agenda is prepared meticulously and resolutions are made and measures are taken to implement and are well documented in institutional and departmental registers and are circulated among all the committees and clubs for effective implementation. To systematize documentation, teaching notes, diaries and annual plans are given to all teaching staff members. Method of teaching, value addition, topic, tools used, number of students attended, activity assigned etc are mentioned for qualitative change in teaching. Annual plans are prepared based on the weekly teaching hours. For syllabus is planned in case of deviation due to official duties or unforeseen cancellation of class work due to strikes and dharnas.

Guest lectures are arranged to enrich teaching and learning and to promote sharing of knowledge. Peer teaching is encouraged to encourage meritorious students to present a given topic before their juniors. Special assignments are given to the average and slow learners to improve themselves and do well in the exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.gdctiruvuru.ac.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by Krishna University in the beginning of the academic year and the institution strictly adheres

to the academic calendar. In the academic calendar commencement of class work, number of working days(min 90 for each semester), closure of instruction, first and second internal examinations, end semester examination tentative dates(theory and practical), important days to be observed, list of holidays etc are given. Accordingly the institution plans the academic schedule and implements it. Thus, the teaching and learning of the institution is systematized through implementation of the academic calendar prepared by Krishna University.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart form regular courses the institution introduced Human Values and Professional Ethics as foundation course for I semester students

to provide them value base to live in harmony with themselves, family, society and nature. This builds good character of the students by preaching foundation values such as faith, respect, good relationship, care, reverence, gratitude and love towards all living beings. This removes gender disparity from the students' minds by imparting right knowledge and understanding. It teaches professional ethics such as honesty, sincerity, integrity, loyalty, appreciating the merits of others and giving up jealousy, nit picking at work place. Environmental studies introduced as foundation course for first semester students teach them to be eco friendly and live in harmony with nature. It promotes green practices such as plantation, reducing, reusing and recycling polythene and curbs the havoc caused by it and Further it teaches students conservation of natural resources such as fertile land, fresh air, water for future generation. Thus the institution integrates aforesaid cross cutting issues in the curriculum for imparting holistic education

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

41

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.gdctiruvuru.ac.in

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

280

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

184

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through their performance in the examinations and classifies students into slow learners, average learners and above average learners. Around 20-30 students are allotted to each lecturer under ward system. The

lecturers arrange Remedial classes for the betterment of slow learners. In these classes the lecturers deals with tough topics for slow learners and make them understand through questions, class tests, discussions etc. Thus they try to improve understanding levels of the slow learners and make them perform better in the examinations. Advanced learners are given special programmes such as peer teaching, special assignments to showcase their talent and learn presentation skills. Thus the institution has systematic approach for the betterment of slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
352	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric methods such as experiential learning and arranges field trips and encourages the students to participate, observe and record and share the experience. It promotes participative learning through seminars, group discussions and quiz programmes. Problem solving methods are taught through Jawahar Knowledge Centre for better learning outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

ICT enabled tools such as power point presentations and video clips are used by the teachers of the institution to enrich the subject presentation and better understanding and joyful learning experience. Effective presentations of various subjects made at other government degree colleges throughout Andhrapradesh are viewed by students of the institution sitting in the virtual lab. The nodal college communicates the information regarding virtual lab presentations so that student can be benefited. For example simple, complex and compound sentences presented by D.Rajya Lakshmi, lecturer in English GDC Vijayawada, Kabeer ke Dohe presented by Dr Hariram Prasad, lecturer in Hindi GDC Kakinada, A Zoology lesson presented by Dr Praveendathu of GDC Mylavaram are viewed and well understood by the students of the institution. Further significance of Important days such as Hindi day, Teachers day, National Education day etc are shown to the students through video clips. On Women's day "Reverence to the National builders organized in the virtual lab and relevant video and audio clips enumerating the greatness of women are displayed and well received by the students. Nation Workshops " Mathematical Applications in other sciences, Brave the Future with Language power are well conducted in virtual lab using ICT methods.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.gdctiruvuru.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

46

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the institution is done as per the schedule given by Krishna University, Machilipatnam. Two mid semester examinations are conducted with a duration of one month each for 10 marks and five marks each for assignment, seminar and 75% of attendance are given. Average marks of both mid semesters for 10 marks and 15 marks for aforesaid things are summed and overall internal assessment is taken for 25 marks one has to get at least 10 out of 25 to be declared passed in internal assessment and one who fails to get required score has to appear for internal assessment next academic year again. Thus the internal assessment is transparent as all the students who held good in above parameters can score well otherwise not. The frequency of the assessment is robust in the sense that they are conducted as per the schedule with sufficient gap in between. The mode of internal examination written as well as oral (student seminar). Thus it adds to writing and presentations skills of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no internal examination grievance redressal mechanism in the institution as such till date as it is not prescribed by APCCE or Krishna university to which the institution is affiliated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of the academic year all the students are assembled in the seminar hall and are educated regarding their respective program outcomes by the subject teachers. Course outcomes are made known to the students by the lecturers who handle the particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.gdctiruvuru.ac.in
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of programme outcomes and course outcomes are partially done and will be done comprehensively in future

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdctiruvuru.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A Corona pandemic Charity program is taken up by the NSS unit of the institution responding to the need of the hour to help the poor and needy on 22-09-2020. All the staff members voluntarily contributed towards this charity program and distributed rice, vegetables etc to hapless and helpless. Meals are served to the starving people by NSS officer Durga Prasad and ably supported by office staff B.Ramesh and AV Rambabu. And the entire expenditure was borne by benevolent college staff.

AIDS awareness rally is organized on December 1st 2020 to curtail the spread of dreadful disease. Placards are shown to the public to reveal the main causes of AIDS disease and the measures to get rid of it. Slogans are given to play safe and not to invite AIDS.

Anti drugs programme is organized on 19.12.2020 to sensitize the students on bad consequences of drug consumption.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 16 class rooms which include 4 science laboratories and a computer lab,e-block, ELL class room, one e-class room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a well equipped gymnasium for daily physical exercises and play ground for the sake of sports. Yoga is conducted at e-block. Cultural activities are organized in the e-block. Rangoli competition etc are conducted in the college campus. Fresher's days and Farewells are conducted on the dias, Independence day and Republic Day etc are conducted in the college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with SOUL 2.0 and best efforts are being made to complete the automation to turn library as a learning resource.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute is planning to purchase 50 latest computers with new versions with RUSA 2.0 funds

The institute stepped up the bandwidth of the internet to cope up with the pressing demand and un-interrupted service. The institute has 100MBPS speed Internet facility with wi-fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.88

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution is gradually procuring sports equipment such as cricket kit, volley ball net, and other required equipment. Arrangements are being made to prepare track in the backyard of the college premises for sports purpose representatons are being made to fill up regular PD post to APCCE to give impetus to the sportsmen.

There is an established system in the institution regarding the maintenance of library and laboratories. A log book is placed in the library to record the entry and exit of the visitors. A staff meeting is convened under the chairmanship of the Principal along with the staff members of each department and after thorough discussion required things are decided on priority basis and budget is allotted to purchase them as per the available funds. With the funds allotted, the department members of the institution buy lab equipment as per the requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

291

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under participative management, the institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Under the chairmanship of the Principal various administrative committees are constituted such as IQAC committee. Anti-Ragging committee, Grievance redressal committee, NSS and eco club, etc student representatives are nominated. These representatives actively participate in the institutional plan and its implementation. They bring the grievances to the notice of head of the institution and help in troubleshooting.

Various curricular, co-curricular activities, student satisfactory survey, institutional campaign, charity and awareness programs, health and vaccination etc are carried out with the help of these representatives. In short, student representatives are brand ambassadors to carry institutional goodwill and values to the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has alumni association yet to be registered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution adopts participative management system in which the entire administration is decentralized. Various academic committees are constituted to chalk out institutional plans in tune with the vision. In the beginning of the academic year, the head of the institution convenes a meeting with all the committee members and discuss with them previous academic year's plans and their

implementation. The residuary plans are carried forward to the current academic year. For example, library automation is partially done till the academic year 2019-20. Hence it is included in plans of action in the academic year 2020-21. During the Corona pandemic all the academic activities came to stand still. Adhering to the guidelines of APCCE the institution held online review meetings in the months of April and May and resolved to conduct online classes through GSuite and upload the information in BharatPadhe keeping in view of the best interest of the students. The institution participated in social extension activities such as rice and vegetable distribution, serving meals to the starving labourers with the support of all the staff members and students. Rescheduled exams are conducted following Corona protocol. In the month of November, 2020 blended mode of teaching is followed.

File Description	Documents
Paste link for additional information	http://gdctiruvuru.ac.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is clearly visible in the institutional practices such as decentralization of administration under various committees such as academic coordination committee and IQAC and impart quality education with the help of technology (online GSuite). Relevant PPTs and Video clips are displayed in online presentations to make them interesting and well receptive. As per the direction of top leadership all the teaching faculty members quickly accustomed to the new mode of teaching and successfully carried the academic activity during the Corona pandemic which is a reflection of good leadership. Under participative management, staff and students actively involved in social extension activities such as Corona awareness programs, donation to the poor and needy. The NSS unit of the institution played a key role in all these activities. The student representatives of various committees actively participated in all the academic and administrative activities which is a sign of participative management under efficient leadership of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strategically adopted the blended mode of teaching during the Corona pandemic. In this, students belong to all the programs are registered in Google Classroom scheduled teaching hours are conveyed to them by sending a link through WhatsApp. Students join the Google classroom by clicking on the link. The teacher will present the topic allowing the students to join his class. He follows diverse methods to present his topic. Such as power point presentation, video clips-display and so on to make his presentation effective. A minimum of 50 minutes is the scheduled time for each presentation and it is automatically recorded and stored by GSuite. At the end of the presentation created video link is uploaded in BharatPadhe for the introspection of higher authorities and review of the presenter. The missed out students can also view the presentation at later time through the video link of the topic. Thus, perspective plan to carry out teaching and learning without any interruption is effectively deployed by the institution.

The rescheduled exams due to Corona pandemic are conducted strictly, following the guidelines of the Government such as following social distance, testing body temperature of the candidates, applying sanitizers, fogging the examination halls, etc

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Staff Council headed by the Principal of the institution plays a major role in designing, assigning and actualizing the institutional policies. All the institutional policies such as Gender sensitization, code of conduct, value education, Green policy and employability are placed before staff council for its approval and effective implementation through various committees. In the beginning of the academic year, previous year's performance is reviewed and necessary changes are made for betterment. OAMDC (Online Admission Module for Degree Colleges) is introduced newly in the year 2020-21 in place of APSAMS to make online admission process error free and student friendly and transparent. Similarly a new course B.Sc ATZC has been introduced based on the local demand and employment opportunity of the program. Gender sensitization is effectively done to curb gender discrimination. Code of conduct is displayed in the campus. Disciplinary and anti-ragging committees closely monitor the observance of code of conduct. Grievance redressal committee solves the problems through the policy "Sensitize, Supervise and Minimize" and helps in the smooth functioning of the institution. Appointment are done by APPSC through direct recruitment and through promotion from the lower cadre following the guidelines of the AP government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdctiruvuru.ac.in
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in **A. All of the above**
areas of operation Administration Finance and

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff: Employee Health Scheme (EHS)Andhrapradesh Government Life Insurance (APGLI), GRATUITY, Group Insurance Scheme (GIS),Contributory Pension Scheme (CPS), General Provident Fund (GPF),advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff members,Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT, 5 Speical CLs for women employees.are the welfare measures effectively followed at the institutional level.

Welfare Schemes for NonTeaching Staff: EHS, APGLI, GRATUITY, GIS,CPS, GPF, APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff members, paternity leave,5 Speical CLs for women employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Performance Indicator (API) is the performance appraisal system introduced by APCCE to assess the performance of the teachers every year and It is adopted by the institution. Under this performance of each lecturer is appraised under 3 criteria. In criteria I curricular aspects of the teacher such as subjects and papers he dealt with, Curriculum enrichment, completion of syllabus etc are analyzed and a maximum of 125 marks are awarded and a teacher has to score minimum 75 marks in this.

Under criteria II Teaching, Learning and Evaluation activities of the teacher such as teaching methodology and tools used, professional development courses attended, guest lectures given membership in various academic and administrative committees, duties performed other than teaching and learning are analyzed for 50 marks, one has to score at least 15 marks in this.

Under criteria III Research and publications, paper presentation in National Seminars and Workshops etc are awarded some marks. There is no maximum or minimum score for this criteria Teachers post their marks in self appraisal column and submit to the head of the institution for his appraisal. After careful examination of their performance head of the institution will post marks in principals column. For nonteaching staff performance appraisal is done and record maintained by the principal confidentially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of institution occasionally goes through the office records such as cash books, Daily Fee Collection books, CPDC bank account book etc to ascertain error free maintenance of financial records and for remitting the collected fees to the government. But for this no other financial audit is conducted internally. External audit is conducted by a special audit team deputed by RJD office or AG office as a measure of checks balances. It verifies all the records including financial records. After thorough verification of all the records it will raise audit objections in case of procedural lapses in record keeping, spending or misappropriation of financial resources. Having gone through the objections the head of the institution issues a memo to the erring employee and will call for explanation and immediate rectification of the procedural lapse. He brings it to the notice of higher authorities in case of gross negligence or serious financial loss caused to the institution. Disciplinary actions such as suspension, recovery of financial loss or increment cut may be imposed depending on the severity of guilt. In the year 2020-21 no financial audit took place due to covid 19

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mobilizes funds through budgetary sanctions under various heads such as telephone and telegraphs, electricity, OOE, internet charges for maintenance of physical facilities every year and spends it purposefully and optimally and keeps bills for evidence. UGC funds received under XII th plan for purchasing infrastructure and ST/ SC book bank are utilized and relevant bills are preserved in the office. Student welfare scholarship information is maintained through Gnanabhoomi portal in which all eligible students will be registered immediately after their admission into the institution. The state government grants social welfare scholarship under vidya deevena in three quarters and will deposit the amount in mother's bank account of the students. The institution collects the programme fee from students through bank chalan. From this it separates Special fee and will deposit it in CPDC account and will spend it optimally for academic and administrative purposes after the resolution is signed by CPDC committee members. ALUMNI and private persons' donations are deposited in the institutional bank account separately and spent purposefully with substantial recorded evidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Members of IQAC organized a Cisco webex meeting along with Government Degree College, Mylavaram and Nodal College, SRR & CVR

Government Degree College, Vijayawada under the chairmanship of of Dr Illa Ravi, Principal.

In the meeting it is unanimously resolved to take online classes through G suite by creating user Ids and passed to all the teaching staff members.

The IQAC of the institution persuaded the nodal college to share the G suite till is procured by the institution.

Online capacity building training is arranged by IQAC persuading Dr Syam and Smt Chamundeswari Devi of nodal college, Vijayawada to make the teaching staff members well acquainted with online teaching, presentation techniques, meet link creation, recording the teaching session etc.

Teaching staff members frequently interacted with students through online to dispel their fears regarding Covid 19 and to reinstate academic activity interrupted due to Covid 19 pandemic.

Teaching Staff members did online professional development courses such as Swayam, Moocs etc with the encouragement of IQAC and turned crisis situation an opportunity to learn new things,

The IQAC of the institution organized covid 19 charity programmes and distributed rice and vegetables to the poor and needy and served meals to the starving labourers in the months of April and September respectively.

For the benefit of the students IQAC along with Arts departments organized a career guidance programme " Listen to the Winner and Niche a Bright Career" in the month of November 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching, learning process through Annual performance Indicator (API) through student satisfactory

survey and through result analysis. After appraising teachers through these parameters the head of the institution convenes a meeting with IQAC members to call for suggestions regarding methods to be adopted to bring forth qualitative changes in teaching for better learning outcome in the examinations in the form of good results. Participative teaching and learning methods such as Peer teaching, group discussions, assignments and student seminars are suggested, adopted and learning outcomes are examined by IQAC at periodical intervals through result analysis. Students are classified into slow learners, average learners and above average learners. Slow and average learners are formed into groups consisting of 20 -30 students per group and remedial class are arranged by IQAC in co ordination with ward councilors. In addition to this the IQAC maintains overall institutional academic records such as Academic calendar, Annual lesson plans, Teaching notes and diaries, Time tables, Institutional plans regarding co curricular and extra curricular activities, examination schedules (Internal and External) and minutes register and so on. It submits teaching and learning and outcome information to National Institutional Framework (NIRF) for ranking and All India Survey on Higher Education (AISHE) for analyzing the function of the institution through funds spent for staff salaries, infrastructure and amenities and student scholarships and outcome attained in the form of exam results student progression and placements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is primary concern for the institution. In order to promote this code of conduct is emphasized,, Gender sensitization programmes are organized by women empowerment and anti ragging committees. Girl students are encouraged to download keep Disha app on the smart phone and use it in times of emergency. With the support of local police seminars are arranged to bring awareness among boys regarding equality and severe consequence of gender bias, violence, harassment. of girls. disciplinary committee and anti ragging committees of the institution closely monitors the moments of boys and girls in the campus and prevent the possible gender issues with the policy "Sensitize, Supervise and Minimise" In case gender related issues comes to their notice the members of the aforesaid committees shrewdly deal the issue and nip the problem in the bud, In the year 2020-21 in the month of december the women empowerment and anti ragging committees organized a gender sensitization programme to eradicate gender disparity and promote equality. sign boards of gender equality captions ' girls are your equals don't illtreat' are displayed in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Stock verification committee of the institution verifies the infrasture and electronic goods such as computers, printers, projectors etc every year. It submits its report to the head of the institution in which it clearly mentions e-wastage which is to be written off. The head of the institution with the prior permission of the commissioner, AP CCE takes necessary steps to dismantle or dispose e-wastage. He gives notification in the newspapers to conduct auction and dispose the electronic goods which are partially broken at a competitive price and further he constitutes a committee to dismantle the remaining e-wastage which is totally gone west after enlisting the goods, their value etc in a record.

Dried leaves, degradable waste such as fruit and vegetable peels are dumped in a pit in the campus and turn them into compost and it is used for plant growing purpose

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives to sensitize gender equality and takes all steps to provide holistic education to socio-economically backward

students. In the admission process it scrupulously follows the roaster system given by Andhraprash State government. Through the code of conduct it strictly prohibits cultural, regional and communal disparities and promotes inclusive environment through its value based education. As it is situated in Andhra-Telangana border students from Telangana region join and pursue their graduation without facing any disparity. Even after the state division some teaching faculty members belong to telangana region are working here and they never faced any kind of regional disparity or ill will. Staff and students belong to different cultural and communal background stay together with mutual love and respect and work together to achieve their goal i.e 'Holistic education. This is due to institutional tolerance towards cultural, regional, communal socioeconomic diversities, maintenance of peace and harmony, free, fair and conducive atmosphere in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the department of political Science celebrates Indian constitution day to sensitize the students and staff members on fundamental rights such as right to freedom, right to freedom, right to freedom of religion, Cultural and educational rights and fundamental duties such as abide by the constitution and respect national flag and anthem, follow ideals of the freedom struggle, protect sovereignty and integrity of the nation by Indian citizens according to Indian constitution. Articles that safeguard these rights are explained and pledge is taken by all to respect constitutional obligations, values. Similarly National Integration day is celebrated on 31 october (Birthday of Sardar Vallabhbhai patel) to commemorate the bold step taken by Sardar Vallabhbhai patel, the home minister of Independent India to unite Hyderabad state in Indian Union and consolidating the integrity of India. Independence day is celebrated on 15th August to show respect to Indian freedom fighters and Indian flag and Anthem. Thus the institution fulfills the constitutional obligations by celebration of national festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals to motivate its staff and students to accomplish its policies effectively. For example it celebrates world environment day on 5th June and World Earth day on 22nd April every year to review its green policy and continue eco friendly practices such as plantation and prevention of deforestation to stop global warming, digging pits in the campus to dump bio degradable waste in them and to enhance soil fertility and so on. World population day is celebrated on 11th July every year to expose the perils of population explosion such as scarcity of natural resources, illiteracy, poverty etc. On 21st June International Yoga day and On 29th August Fit India movement are organized to educate the staff

and students on the significance of mental and physical fitness (Do yoga Keep away Roga and Hum Fit hai tho India Fit hai) On 5th September Teachers' day is celebrated to commemorate the greatness of the teacher, the unsung hero. On 11th November National Education day is celebrated to highlight the importance of education in character building and on 12th January National youthday is celebrated to underline the contribution of youth in national buildin.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 : Service to the Humanity is Service to the God

Context that required initiation of the practice : Heartrending condition of the labourers in exile during corona pandemic is the driving force for the initiation of the practice. Institutional legacy to rise to the occasion and serve the society in times of unforeseen situations motivated the institution to take up the charity programme" service to the humanity is service to god.

Best practice 2: Listen to the winner and niche a bright career

Context that required initiation of the practice: As outcome based education is the need of the hour, Art depts of the institution planned to organize a career guidance programme " Listen to the Winner and Niche a Bright Career" for the benefit of the students. Apart from the classroom teaching success stories, job fetching tips, method of preparation and material to be studied etc are very much essential for bright career aspirants. Keeping this in view the arts departments felt the need for this.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives to Impart quality education to rural students belong to socio economically backward sections and to empower them to face the challenges of life and come out as winners. To realize this the institution used technology as education tool. It established virtual lab to enable the students listen to the excellent lectures given at other government degree colleges by dab hands. Teachers are encouraged to attend faculty development programmes such as Refresher Courses, Orientation Courses, short term training programmes online or offline to update their knowledge. They invite guest lecturers from other institutions and in turn they go to the other institutions to share their knowledge. They publish articles in peer reviewed journals, present papers in national and international seminars. Their performance is appraised through Annual performance Indicator and through student satisfactory survey taken and suggestions are given by the head of the institution for improvement. Even during the covid 19 the academic activity is not hampered. The institution encouraged its teaching staff members to take online classes through G suite and upload the video link of the class in Bharat padhe for future reference, Thus the institution functions distinctively to its priority and thrust.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the academic calendar of the Krishna University in all its academic matters, curricular and co-curricular activities,

In the beginning of the academic year a meeting is convened by principal. Staff council members will chalk out plans for the academic year in progress. Agenda is prepared meticulously and resolutions are made and measures are taken to implement and are well documented in institutional and departmental registers and are circulated among all the committees and clubs for effective implementation. To systematize documentation, teaching notes, diaries and annual plans are given to all teaching staff members. Method of teaching, value addition, topic, tools used, number of students attended, activity assigned etc are mentioned for qualitative change in teaching. Annual plans are prepared based on the weekly teaching hours. For syllabus is planned in case of deviation due to official duties or unforeseen cancellation of class work due to strikes and dharnas.

Guest lectures are arranged to enrich teaching and learning and to promote sharing of knowledge. Peer teaching is encouraged to encourage meritorious students to present a given topic before their juniors. Special assignments are given to the average and slow learners to improve themselves and do well in the exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.gdctiruvuru.ac.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by Krishna University in the

beginning of the academic year and the institution strictly adheres to the academic calendar. In the academic calendar commencement of class work, number of working days(min 90 for each semester), closure of instruction, first and second internal examinations, end semester examination tentative dates(theory and practical), important days to be observed, list of holidays etc are given. Accordingly the institution plans the academic schedule and implements it. Thus, the teaching and learning of the institution is systematized through implementation of the academic calendar prepared by Krishna University.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart form regular courses the institution introduced Human

Values and Professional Ethics as foundation course for I semester students to provide them value base to live in harmony with themselves, family, society and nature. This builds good character of the students by preaching foundation values such as faith, respect, good relationship, care, reverence, gratitude and love towards all living beings. This removes gender disparity from the students' minds by imparting right knowledge and understanding. It teaches professional ethics such as honesty, sincerity, integrity, loyalty, appreciating the merits of others and giving up jealousy, nit picking at work place. Environmental studies introduced as foundation course for first semester students teach them to be eco friendly and live in harmony with nature. It promotes green practices such as plantation, reducing, reusing and recycling polythene and curbs the havoc caused by it and Further it teaches students conservation of natural resources such as fertile land, fresh air, water for future generation. Thus the institution integrates aforesaid cross cutting issues in the curriculum for imparting holistic education

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

41

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.gdctiruvuru.ac.in

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

280

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

184

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through their performance in the examinations and classifies students into slow learners, average learners and above average learners. Around 20-30 students are allotted to each lecturer under ward system. The lecturers arrange Remedial classes for the betterment of slow learners. In these classes the lecturers deals with tough topics for slow learners and make them understand through questions, class tests, discussions etc. Thus they try to improve understanding levels of the slow learners and make them perform better in the examinations. Advanced learners are given special programmes such as peer teaching, special assignments to showcase their talent and learn presentation skills. Thus the institution has systematic approach for the betterment of slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
352	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric methods such as experiential learning and arranges field trips and encourages the students to participate, observe and record and share the experience. It promotes participative learning through seminars, group discussions and quiz programmes. Problem solving methods are taught through Jawahar Knowledge Centre for better learning outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools such as power point presentations and video clips are used by the teachers of the institution to enrich the subject presentation and better understanding and joyful learning experience. Effective presentations of various subjects made at other government degree colleges throughout Andhrapradesh are viewed by students of the institution sitting in the virtual lab. The nodal college communicates the information regarding virtual lab presentations so that student can be benefited. For example simple, complex and compound sentences presented by D.Rajya Lakshmi, lecturer in English GDC Vijayawada, Kabeer ke Dohe presented by Dr Hariram Prasad, lecturer in Hindi GDC Kakinada, A Zoology lesson presented by Dr Praveendathu of GDC Mylavaram are viewed and well understood by the students of the institution. Further significance of Important days such as Hindi day, Teachers day, National Education day etc are shown to the students through video clips. On Women's day "Reverence to the National builders organized in the virtual lab and relevant video and audio clips enumerating the greatness of women are displayed and well received by the students. Nation Workshops " Mathematical Applications in other sciences, Brave the Future with Language power are well conducted in virtual lab using ICT methods.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.gdctiruvuru.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

46

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the institution is done as per the schedule given by Krishna University, Machilipatnam. Two mid semester examinations are conducted with a duration of one month each for 10 marks and five marks each for assignment, seminar and 75% of attendance are given. Average marks of both mid semesters for 10 marks and 15 marks for aforesaid things are summed and overall internal assessment is taken for 25 marks one has to get at least 10 out of 25 to be declared passed in internal assessment and one who fails to get required score has to appear for internal assessment next academic year again. Thus the internal assessment is transparent as all the students who held good in above parameters can score well otherwise not. The frequency of the assessment is robust in the sense that they are conducted as per the schedule with sufficient gap in between. The mode of internal examination written as well as oral (student seminar). Thus it adds to writing and presentations skills of the

students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no internal examination grievance redressal mechanism in the institution as such till date as it is not prescribed by APCCE or Krishna university to which the institution is affiliated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of the academic year all the students are assembled in the seminar hall and are educated regarding their respective program outcomes by the subject teachers. Course outcomes are made known to the students by the lecturers who handle the particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.gdctiruvuru.ac.in
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of programme outcomes and course outcomes are partially done and will be done comprehensively in future

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

33

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdctiruvuru.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A Corona pandemic Charity program is taken up by the NSS unit of the institution responding to the need of the hour to help the poor and needy on 22-09-2020. All the staff members voluntarily contributed towards this charity program and distributed rice, vegetables etc to hapless and helpless. Meals are served to the starving people by NSS officer Durga Prasad and ably supported by office staff B.Ramesh and AV Rambabu. And the entire expenditure was borne by benevolent college staff.

AIDS awareness rally is organized on December 1st 2020 to curtail the spread of dreadful disease. Placards are shown to the public to reveal the main causes of AIDS disease and the measures to get

rid of it. Slogans are given to play safe and not to invite AIDS.

Anti drugs programme is organized on 19.12.2020 to sensitize the students on bad consequences of drug consumption.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 16 class rooms which include 4 science laboratories and a computer lab,e-block, ELL class room, one e-class room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a well equipped gymnasium for daily physical exercises and play ground for the sake of sports. Yoga is conducted at e-block. Cultural activities are organized in the e-block. Rangoli competetion etc are conducted in the college campus. Fresher's days and Farewells are conducted on the dias, Independence day and Republic Day etc are conducted in the college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with SOUL 2.0 and best efforts are being made to complete the automation to turn library as a learning resource.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute is planning to purchase 50 latest computers with new versions with RUSA 2.0 funds

The institute stepped up the bandwidth of the internet to cope up with the pressing demand and un-interrupted service. The institute has 100MBPS speed Internet facility with wi-fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****0.88**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution is gradually procuring sports equipment such as cricket kit, volley ball net, and other required equipment. Arrangements are being made to prepare track in the backyard of the college premises for sports purpose representations are being made to fill up regular PD post to APCCE to give impetus to the sportsmen.

There is an established system in the institution regarding the maintenance of library and laboratories. A log book is placed in the library to record the entry and exit of the visitors. A staff meeting is convened under the chairmanship of the Principal along with the staff members of each department and after thorough discussion required things are decided on priority basis and budget is allotted to purchase them as per the available funds. With the funds allotted, the department members of the institution buy lab equipment as per the requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****291**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****6**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

3

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State**

government examinations) during the year**1**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under participative management, the institution facilitates students' representation and engagement in various administrative,co-curricular and extracurricular activities. Under the chairmanship of the Principal various administrative committees are constituted such as IQAC committee. Anti-Ragging committee, Grievience redressal committee, NSS and eco club, etc student representatives are nominated. These representatives actively participate in the institutional plan and its implementation. They bring the grieviences to the notice of head of the institution and help in trobleshooting.

Various curricular, co-curricular activities, student satisfactory survey, institutional campaign, charity and awareness programs, health and vaccination etc are carried out with the help of these representatives. In short, student representatives are brand ambassadors to carry institutional goodwill and values to the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has alumni association yet to be registered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The institution adopts participative management system in which the entire administration is decentralized. Various academic committees are constituted to chalk out institutional plans in tune with the vision. In the beginning of the academic year, the head of the institution convenes a meeting with all the committee members and discuss with them previous academic year's plans and their implementation. The residuary plans are carried forward to the current academic year .For example, library automation is partially done till the academic year 2019-20 Hence it is included in plans of action in the academic year 2020-21. During the Corona pandemic all the academic activities came to stand still. Adhering to the guidelines of APCCE the institution held online review meetings in the months of April and May and resolved to conduct online classes through GSuite and upload the information in BharatPadhe keeping in view of the best interest of the students. The institution participated in social extension activities such as rice and vegetable distribution, serving meals to the starving labourers with the support of all the staff members and students. Rescheduled exams are conducted following Corona protocol. In the month of November, 2020 blended mode of teaching is followed .</p>	
File Description	Documents
Paste link for additional information	http://gdctiruvuru.ac.in
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
The effective leadership is clearly visible in the institutional	

practices such as decentralization of administration under various committees such as academic coordination committee and IQAC and impart quality education with the help of technology (online GSuite). Relevant PPTs and Video clips are displayed in online presentations to make them interesting and well receptive. As per the direction of top leadership all the teaching faculty members quickly accustomed to the new mode of teaching and successfully carried the academic activity during the Corona pandemic which is a reflection of good leadership. Under participative management, staff and students actively involved in social extension activities such as Corona awareness programs, donation to the poor and needy. The NSS unit of the institution played a key role in all these activities. The student representatives of various committees actively participated in all the academic and administrative activities which is a sign of participative management under efficient leadership of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strategically adopted the blended mode of teaching during the Corona pandemic. In this, students belong to all the programs are registered in Google Classroom scheduled teaching hours are conveyed to them by sending a link through WhatsApp. Students join the Google classroom by clicking on the link. The teacher will present the topic allowing the students to join his class. He follows diverse methods to present his topic. Such as power point presentation, video clips-display and so on to make his presentation effective. A minimum of 50 minutes is the scheduled time for each presentation and it is automatically recorded and stored by GSuite. At the end of the presentation created video is link uploaded in BharatPadhe for the introspection of higher authorities and review of the presenter. The missed out students can also view the presentation at later time through the video link of the topic. Thus, perspective plan to carry out teaching and learning without any interruption is effectively deployed by the institution.

The rescheduled exams due to Corona pandemic are conducted

strictly, following the guidelines of the Government such as following social distance, testing body temperature of the candidates, applying sanitizers, fogging the examination halls, etc

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Staff Council headed by the Principal of the institution plays a major role in designing, assigning and actualizing the institutional policies. All the institutional policies such as Gender sensitization, code of conduct, value education, Green policy and employability are placed before staff council for its approval and effective implementation through various committees. In the beginning of the academic year, previous year's performance is reviewed and necessary changes are made for betterment. OAMDC (Online Admission Module for Degree Colleges) is introduced newly in the year 2020-21 in place of APSAMS to make online admission process error free and student friendly and transparent. Similarly a new course B.Sc ATZC has been introduced based on the local demand and employment opportunity of the program. Gender sensitization is effectively done to curb gender discrimination . Code of conduct is displayed in the campus. Disciplinary and anti-ragging committees closely monitor the observance of code of conduct. Grievance redressal committee solves the problems through the policy " Sensitize, Supervise and Minimize" and helps in the smooth functioning of the institution. Appointment are done by APPSC through direct recruitment and through promotion from the lower cadre following the guidelines of the AP government

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gdctiruvuru.ac.in
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff: Employee Health Scheme (EHS) Andhrapradesh Government Life Insurance (APGLI), GRATUITY, Group Insurance Scheme (GIS), Contributory Pension Scheme (CPS), General Provident Fund (GPF), advances/part-final withdrawal for marriage, medical emergency/house construction etc, Medical Maternity leave for eligible staff members, Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT, 5 Special CLs for women employees. are the welfare measures effectively followed at the institutional level.

Welfare Schemes for NonTeaching Staff: EHS, APGLI, GRATUITY, GIS, CPS, GPF, APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc, Medical Maternity leave for eligible staff members, paternity leave, 5 Special CLs for women employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Performance Indicator (API) is the performance appraisal system introduced by APCCE to assess the performance of the teachers every year and It is adopted by the institution. Under this performance of each lecturer is appraised under 3 criteria.

In criteria I curricular aspects of the teacher such as subjects and papers he dealt with, Curriculum enrichment, completion of syllabus etc are analyzed and a maximum of 125 marks are awarded and a teacher has to score minimum 75 marks in this.

Under criteria II Teaching, Learning and Evaluation activities of the teacher such as teaching methodology and tools used, professional development courses attended, guest lectures given membership in various academic and administrative committees, duties performed other than teaching and learning are analyzed for 50 marks, one has to score at least 15 marks in this.

Under criteria III Research and publications, paper presentation in National Seminars and Workshops etc are awarded some marks. There is no maximum or minimum score for this criteria Teachers post their marks in self appraisal column and submit to the head of the institution for his appraisal. After careful examination of their performance head of the institution will post marks in principals column. For nonteaching staff performance appraisal is done and record maintained by the principal confidentially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of institution occasionally goes through the office records such as cash books, Daily Fee Collection books, CPDC bank account book etc to ascertain error free maintenance of financial records and for remitting the collected fees to the government. But for this no other financial audit is conducted internally. External audit is conducted by a special audit team deputed by RJD office or AG office as a measure of checks balances. It verifies all the records including financial records. After thorough verification of all the records it will raise audit objections in case of procedural lapses in record keeping, spending or misappropriation of financial resources. Having gone through the objections the head of the institution issues a memo to the erring employee and will call for explanation and

immediate rectification of the procedural lapse. He brings it to the notice of higher authorities in case of gross negligence or serious financial loss caused to the institution. Disciplinary actions such as suspension, recovery of financial loss or increment cut may be imposed depending on the severity of guilt. In the year 2020-21 no financial audit took place due to covid 19

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mobilizes funds through budgetary sanctions under various heads such as telephone and telegraphs, electricity, OOE, internet charges for maintenance of physical facilities every year and spends it purposefully and optimally and keeps bills for evidence. UGC funds received under XII th plan for purchasing infrastructure and ST/ SC book bank are utilized and relevant bills are preserved in the office. Student welfare scholarship information is maintained through Gnanabhoomi portal in which all eligible students will be registered immediately after their admission into the institution. The state government grants social welfare scholarship under vidya deevena in three quarters and will deposit the amount in mother's bank account of the

students. The institution collects the programme fee from students through bank chalan. From this it separates Special fee and will deposit it in CPDC account and will spend it optimally for academic and administrative purposes after the resolution is signed by CPDC committee members. ALUMNI and private persons' donations are deposited in the institutional bank account separately and spent purposefully with substantial recorded evidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Members of IQAC organized a Cisco webex meeting along with Government Degree College, Mylavaram and Nodal College, SRR & CVR Government Degree College, Vijayawada under the chairmanship of Dr Illa Ravi, Principal.

In the meeting it is unanimously resolved to take online classes through G suite by creating user Ids and passed to all the teaching staff members.

The IQAC of the institution persuaded the nodal college to share the G suite till it is procured by the institution.

Online capacity building training is arranged by IQAC persuading Dr Syam and Smt Chamundeswari Devi of nodal college, Vijayawada to make the teaching staff members well acquainted with online teaching, presentation techniques, meet link creation, recording the teaching session etc.

Teaching staff members frequently interacted with students through online to dispel their fears regarding Covid 19 and to reinstate academic activity interrupted due to Covid 19 pandemic.

Teaching Staff members did online professional development courses such as Swayam, Moocs etc with the encouragement of IQAC and turned crisis situation an opportunity to learn new things,

The IQAC of the institution organized covid 19 charity programmes and distributed rice and vegetables to the poor and needy and served meals to the starving labourers in the months of April and September respectively.

For the benefit of the students IQAC along with Arts departments organized a career guidance programme " Listen to the Winner and Niche a Bright Career" in the month of November 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching, learning process through Annual performance Indicator (API) through student satisfactory survey and through result analysis. After appraising teachers through these parameters the head of the institution convenes a meeting with IQAC members to call for suggestions regarding methods to be adopted to bring forth qualitative changes in teaching for better learning outcome in the examinations in the form of good results. Participative teaching and learning methods such as Peer teaching, group discussions, assignments and student seminars are suggested, adopted and learning outcomes are examined by IQAC at periodical intervals through result analysis. Students are classified into slow learners, average learners and above average learners. Slow and average learners are formed into groups consisting of 20 -30 students per group and remedial class are arranged by IQAC in co ordination with ward councilors. In addition to this the IQAC maintains overall institutional academic records such as Academic calendar, Annual lesson plans, Teaching notes and diaries, Time tables, Institutional plans regarding co curricular and extra curricular activities, examination schedules (Internal and External) and minutes register and so on. It submits teaching and learning and outcome information to National Institutional Frame Work (NIRF) for ranking and All India Survey on Higher Education (AISHE) for analyzing the function of the institution through funds spent for staff salaries, infrastructure and amenities and student scholarships and outcome attained in the form of exam results

student progression and placements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is primary concern for the institution. In order to promote this code of conduct is emphasized,, Gender sensitization programmes are organized by women empowerment and anti ragging committees. Girl students are encouraged to download keep Disha app on the smart phone and use it in times of emergency. With the support of local police seminars are arranged to bring awareness among boys regarding equality and severe consequence of gender bias, violence, harassment of girls.

disciplinary committee and antiragging committees of the institution closely monitors the moments of boys and girls in the campus and prevent the possible gender issues with the policy "Sensitize, Supervise and Minimise" In case genderrelated issues comes to their notice the members of the aforesaid committees shrewedly deal the issue and nip the problem in the bud, In the year 2020-21 in the month of december the women empowerment and antiragging committees organized a gender sensitzation programme tp irradicate gender diaparity and promote equality. sign boards of gender equality captions ' girls are your equals don't illtreat'are displayed in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Stock verification committee of the institution verifies the infrasture and electronic goods such as computers, printers, projectors etc every year. It submits its report to the head of the institution in which it clearly mentions e-wastage which is to be written off. The head of the institution with the prior permission of the commissioner, AP CCE takes necessary steps to

dismantle or dispose e-wastage. He gives notification in the newspapers to conduct auction and dispose the electronic goods which are partially broken at a competitive price and further he constitutes a committee to dismantle the remaining e-wastage which is totally gone west after enlisting the goods, their value etc in a record.

Dried leaves, degradable waste such as fruit and vegetable peels are dumped in a pit in the campus and turn them into compost and it is used for plant growing purpose

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives to sensitize gender equality and takes all steps to provide holistic education to socio-economically backward students. In the admission process it scrupulously follows the roster system given by Andhraprash State government. Through the code of conduct it strictly prohibits cultural, regional and communal disparities and promotes inclusive environment through its value based education. As it is situated in Andhra-Telangana border students from Telangana region join and pursue their graduation without facing any disparity. Even after the state division some teaching faculty members belong to telangana region are working here and they never faced any kind of regional disparity or ill will. Staff and students belong to different cultural and communal background stay together with mutual love and respect and work together to achieve their goal i.e 'Holistic education. This is due to institutional tolerance towards cultural, regional, communal socioeconomic diversities, maintenance of peace and harmony, free, fair and conducive atmosphere in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the department of political Science celebrates Indian constitution day to sensitize the students and staff members on fundamental rights such as right to freedom, right to freedom, right to freedom of religion, Cultural and educational rights and fundamental duties such as abide by the constitution and respect national flag and anthem, follow ideals of the freedom struggle, protect sovereignty and integrity of the nation by Indian citizens according to Indian constitution. Articles that safeguard these rights are explained and pledge is taken by all to respect constitutional obligations, values. Similarly National Integration day is celebrated on 31 october (Birthday of Sardar Vallabhbhai patel) to commemorate the bold step taken by Sardar Vallabhbhai patel, the home minister of Independent India to unite Hyderabad state in Indian Union and consolidating the integrity of India. Independence day is celebrated on 15th August to show respect to Indian freedom fighters and Indian flag and Anthem. Thus the institution fulfills the constitutional obligations by celebration of national festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals to motivate its staff and students to accomplish its policies effectively. For example it celebrates world environment day on 5th June and World Earth day on 22nd April every year to review its green policy and continue eco friendly practices such as plantation and prevention of deforestation to stop global warming, digging pits in the campus to dump bio degradable waste in them and to enhance soil fertility and so on. World population day is celebrated on 11th July every year to expose the perils of population explosion such as scarcity of natural resources, illiteracy, poverty etc. On 21st June International Yoga day and On 29th August Fit India movement are organized to educate the staff and students on the significance of mental and physical fitness (Do yoga Keep away Roga and Hum Fit hai tho India Fit hai) On 5th September Teachers' day is celebrated to commemorate the greatness of the teacher, the unsung hero. On 11th November National Education day is celebrated to highlight the importance of education in character building and on 12th January National youth day is celebrated to underline the contribution of youth in national building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 : Service to the Humanity is Service to the God

Context that required initiation of the practice : Heartrending condition of the labourers in exile during corona pandemic is the driving force for the initiation of the practice. Institutional legacy to rise to the occasion and serve the society in times of unforeseen situations motivated the institution to take up the charity programme" service to the humanity is service to god.

Best practice 2: Listen to the winner and niche a bright career

Context that required initiation of the practice: As outcome based education is the need of the hour, Art departments of the institution planned to organize a career guidance programme " Listen to the Winner and Niche a Bright Career" for the benefit of the students. Apart from the classroom teaching success stories, job fetching tips, method of preparation and material to be studied etc are very much essential for bright career aspirants. Keeping this in view the arts departments felt the need for this.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives to Impart quality education to rural students belong to socio economically backward sections and to empower them to face the challenges of life and come out as winners. To realize this the institution used technology as education tool. It established virtual lab to enable the students listen to the excellent lectures given at other

government degree colleges by dab hands. Teachers are encouraged to attend faculty development programmes such as Refresher Courses, Orientation Courses, short term training programmes online or offline to update their knowledge. They invite guest lecturers from other institutions and in turn they go to the other institutions to share their knowledge. They publish articles in peer reviewed journals, present papers in national and international seminars. Their performance is appraised through Annual performance Indicator and through student satisfactory survey taken and suggestions are given by the head of the institution for improvement. Even during the covid 19 the academic activity is not hampered. The institution encouraged its teaching staff members to take online classes through G suite and upload the video link of the class in Bharat padhe for future reference, Thus the institution functions distinctively to its priority and thrust.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To build new class rooms to overcome shortage of rooms.
- 2.To procure Digital and Smart boards for better teaching and learning and to turn it as Joyful experience.
- 3.To complete library automation and transform library as full pledged learning resource
- 4.To subscribe peer reviewed journals to promote research culture
- 5.To procure infrastructure and latest computers with RUSA funds
- 6.To prepare sports track, volley ball court to promote sports.
- 7.To register ALUMNI association and revamp it for the development of the institution.
- 8.To repair the unused toilets and bring them into use.
- 9.To establish safe drinking water plant with the financial support of philanthropists

10.To request APCCE to fill up the posts of Physical director,
English lecturer, Mathematics lecturer, Physics lecturer,
Lecturer in Computer Applications

NAAC