



Yearly Status Report - 2017-2018

Part A

Data of the Institution

| | |
|---|--|
| 1. Name of the Institution | GOVERNMENT DEGREE COLLEGE TIRUVURU |
| Name of the head of the Institution | Dr. T. RANGA RAJU |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 08673252067 |
| Mobile no. | 9866105097 |
| Registered Email | gdcjkc.tiruvuru@gmail.com |
| Alternate Email | raghuramprsd672@gmail.com |
| Address | Government Degree College Patha Tiruvuru |
| City/Town | KRISHNA |
| State/UT | Andhra Pradesh |
| Pincode | 521235 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
|--|-----------------|---------------------------------------|---|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|-----------------|-------------|----|---|------|------|-------------|-------------|
| Affiliated / Constituent | | | Affiliated | | | | | | | | | | | | | | | | |
| Type of Institution | | | Co-education | | | | | | | | | | | | | | | | |
| Location | | | Rural | | | | | | | | | | | | | | | | |
| Financial Status | | | state | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | | | D Raghuram Prasad | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | | | 08673252067 | | | | | | | | | | | | | | | | |
| Mobile no. | | | 9182750027 | | | | | | | | | | | | | | | | |
| Registered Email | | | gdcjkc.tiruvuru@gmail.com | | | | | | | | | | | | | | | | |
| Alternate Email | | | raghuramprsd672@gmail.com | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | | http://gdctiruvuru.ac.in/images/e2785bf46a2aee287934872683a593dc.pdf | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | | | Yes | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | | http://gdctiruvuru.ac.in/images/43bc6e92c01ca182bc66e34e421dfe89.pdf | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.04</td> <td>2016</td> <td>17-Mar-2016</td> <td>17-Mar-2021</td> </tr> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 2 | B | 2.04 | 2016 | 17-Mar-2016 | 17-Mar-2021 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 2 | B | 2.04 | 2016 | 17-Mar-2016 | 17-Mar-2021 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | | | 18-Jul-2008 | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Ozone day Essay</td> <td>16-Sep-2017</td> <td>10</td> </tr> </table> | | | | | | Quality initiatives by IQAC during the year for promoting quality culture | | | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | Ozone day Essay | 16-Sep-2017 | 10 | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | |
| Ozone day Essay | 16-Sep-2017 | 10 | | | | | | | | | | | | | | | | | |

| | | |
|-----------------------------|------------------|----|
| Competition | 1 | |
| Donation to orphanage | 14-Mar-2018 1 | 22 |
| Education tour to New Delhi | 24-Jan-2018 7 | 20 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL | NIL | NIL | 2018 0 | 0 |
| View File | | | | |

| | |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
| Upload latest notification of formation of IQAC | View File |
| 10. Number of IQAC meetings held during the year : | 2 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

| |
|---|
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) |
| IQAC organized health awareness camp Undrer Gangadhararao, local government hospital doctor on 3.1.18 |
| IQAC organized an ODF Rally to promote Swachha Andhra mission on 4.1.18 |
| Deparment of Economics under the guidance of IQAC organized a seminar on Budget 2017-18 |
| IQAC encouraged science departments to celebrate National Science Day on 28.2.18 |
| IQAC encouraged peer teaching and department of Hindi encouraged II years students to teach first year students from 16.10.17 to 18.10.17 |

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| Encouraging staff members to take part in Refresher courses for their professional development | D.Raghuramprasad, lecturer in Hindi and Dr V.Madhu, Lecturer in Botany participated in Refresher courses |
| Encouraging staff members to Publish articles | Dr V.Madhu Lecturer in Botany published an article on Ethnoveterinary treaments for common cattle |
| Resolved to conduct a Quiz on Suryaradhana | conducted |
| Resolved to visit Amma orphanage and Old age home to donate useful things | visited and donated |
| View File | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| Staff Council | 06-Mar-2018 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

10-Mar-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college is using MIS of APCCE, AP Commissionerate of Collegiate Education. It a comprehensive information system consists of college profile, UG PG courses information in various GDCs, Cadre strength, Faculty information, Academic information, Infrastructure, Library and JKC information, Games, sports and hostel information, Quality parameters

information, Cocurricular and extra curricular and other activities information etc to enable the students to find out the college of their choice and help the teaching faculty to elect the college in the order of preference during transfers. It disseminates information regarding innovations and best practices being followed in the GDCs and narrated the success stories and motivates. Through learning management system it stores articles and e content and useful video lessons prepared by subject experts working in various GDCs throughout Andhra Pradesh for the benefit of teachers as well as students. It also contains information regarding bio metric attendance, Virtual and English language labs exist in GDCs and their usage, beneficiaries so on. It also shows the list of NAAC accredited colleges, scores and grades obtained as general information and presents a book of qualitative measures, for the benefit of the colleges to be accredited by NAAC. ASAR Scores of Individual lectures and AADPI of Principles enable them to improve performance to score better and live up to the mark in career advancement parameters.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To ensure quality in curriculum and timeliness of deliverance of the curriculum the college takes help from the affiliating university, other affiliated colleges and staff members of the college. The members of the college participate in the board of studies meetings and other academic meetings conducted by the university and discuss the quality of curriculum. The staff members are also encouraged to compare the curriculum of the affiliating university to that of other universities in Andhra Pradesh and assess the merits and demerits of the curriculum afterwards they communicate their opinion on the curriculum and make necessary changes if required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NIL | Nil | Nil | Nil | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|--------------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|------------------------------|---|
| BA | EHP | 01/06/2015 |
| BA | COMPUTER APPLICATIONS | 01/06/2015 |
| BCom | GEN | 01/06/2015 |
| BCom | COMPUTER APPLICATIONS | 01/06/2015 |
| BSc | MPC | 01/06/2015 |
| BSc | MPCS | 01/06/2015 |
| BSc | BZC | 01/06/2015 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--------------------------|----------------------|-----------------------------|
| NIL | Nil | Nil |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|--------------------------|--------------------------|---|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| Once the Feedback is taken from the stakeholders, the Head of the Institution convince a meeting and thoroughly discuss the feedback and analyzes the merits and demerits of the institution through SWOT analysis and accordingly chalk out |

an action plan to rectify the shortcomings and utilize the opportunities and strengthen the institution towards reaching its vision

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | EPCA | 30 | 3 | Nill |
| BA | EHP | 60 | 35 | 30 |
| BCom | GEN | 30 | 9 | 7 |
| BCom | CA | 30 | 21 | 20 |
| BSc | BZC TM | 30 | 8 | 4 |
| BSc | BZC EM | 30 | 15 | 14 |
| BSc | MPCS | 30 | 11 | 11 |
| BSc | MPC TM | 30 | 7 | 5 |
| BSc | MPC EM | 30 | 3 | 3 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 373 | 12 | 14 | 3 | 3 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 14 | 11 | 1 | Nill | Nill | 1 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The college is using students mentoring system. Each faculty member is allotted 30 students to mentor and monitor the performance of students. Every faculty member interacts with their allotted students and find their problems and counsel them to facilitate qualitative learning

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 373 | 14 | 1:27 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 23 | 15 | 8 | Nill | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nill | NIL | Nill | Nill |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------------------|----------------|--|---|
| BA | EHP EPCA AND BCOM BSC ALSO | 1 | 23/04/2018 | 25/05/2018 |
| BCom | GEN CA AND BA BSC ALSO | 2 | 23/04/2018 | 25/05/2018 |
| BSc | MPC BZC AND BA BCOM ALSO | 3 | 23/04/2018 | 25/05/2018 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Assessment tests are held in the college as per University regulations and faculty prepare exam papers to reach the students abilities at all levels. Continuous Evaluation system is the mechanism introduced under Choice Based Frame Work by the Krishna University. CIE is given 25 marks and external exams are conducted for 75 marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the year 2017-18 was prepared in accordance with the schedule provided by Krishna University. UIn a semester there are 90 working days. As given in the Academic calendar provided by the parent university, various important days like Education Day, Science Day are also observed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdctiruvuru.ac.in>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students | Number of students passed | Pass Percentage |
|----------------|----------------|--------------------------|--------------------|---------------------------|-----------------|
|----------------|----------------|--------------------------|--------------------|---------------------------|-----------------|

| | | | appeared in the final year examination | in final year examination | |
|---------------------------|------|------|--|------------------------------|-----|
| 30971 | BSc | MPCS | 9 | 5 | 56 |
| 30540 | BSc | BZC | 14 | 13 | 93 |
| 30000 | BSc | MPC | 2 | 1 | 50 |
| 30061 | BCom | CA | 21 | 17 | 81 |
| 30100 | BCom | GEN | 2 | 1 | 50 |
| 31351 | BA | EPCA | 5 | 5 | 100 |
| 31710 | BA | EHP | 15 | 15 | 100 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdctiruvuru.ac.in/pages.php?title=igac>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|-------------------------------|---------------------------|------------------------------------|
| Nill | 0 | Nill | Nill | Nill |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start- up | Date of Commencement |
|----------------------|------|--------------|-------------------------|------------------------|-------------------------|
| Nil | Nill | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| National | Botany | 1 | Nil |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-------------------|-----------------------|
| Nil | Nil |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | Nil | 2 | 1 |
| No file uploaded. | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| Blood donation campNSS | NSS unit Rotary Red Cross Blood Bank5 | 5 | 50 |
| ODF Rally | NSS Unit in collaboration with | 5 | 20 |

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|----------------------|--|--|
| Swachhandhra MissionNSS | NSS unit in collaboration with NSS Unit Krishna university Mach ilipatnamODF | ODF Rally | 5 | Nil |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|---------------------------------------|----------|
| Student Exchange Program - Delhi 24-01-18 to 30-01-2018 | 12 | District Resource Committee (DRC) DRC | 7 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0 | 0 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL | Partially | 2.0 | 2017 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|--------|-------------|--------|-------|---------|
| Text Books | 12915 | 853260 | 1134 | 149996 | 14049 | 1003256 |
| Reference Books | 2280 | 398190 | 328 | 67500 | 2608 | 465690 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 31 | 13 | 0 | 0 | 0 | 2 | 16 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 31 | 13 | 0 | 0 | 0 | 2 | 16 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 2.2 | 2.17 | 2 | 1.66 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|--|
| <p>The college has 18 spacious, well ventilated classrooms with sufficient seating capacity. Every class room has sufficient number of desks, table, chair, white board. The faculty has two staff rooms and every department is provided a laptop . Sports room is provided with gymnasium and other sports equipment. The library is added with new books every year and issued to the students . The library is partially automated with internet and xerox facility. The office is well ventilated with required infrastructure with xerox facility . A separate room is provided for examination section to conduct external and internal examinations. The college campus is plated with trees to maintain healthy atmosphere. Department of Botany and Eco club looks after all the plantation in the college campus</p> <p>http://gdctiruvuru.ac.in/</p> |
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|-------------------------------------|--------------------|------------------|
| Financial Support from institution | AP Govt Social Welfare Scholarships | 227 | 701985 |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Suryaradhana Quiz Program | 28/01/2018 | 30 | State Govt of AP |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|-------------------------------------|--|--|--|---------------------------|
| 2018 | TET Online Exam Coaching - 21-02-18 | 15 | 15 | 3 | 3 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nil | Nil | Nil |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| Nil | Nil | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| Nil | Nil |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------|------------------------|
| Intra Collegiate Games and Sports on the eve of College Annual Day | College | 93 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nill | Nil | Nill | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is an integral part in the institutional academic and administrative mechanism. The student council members in IQAC committee make a significant contribution by providing valuable information through feed back on the curriculum, quality of teaching, various teaching and learning methods adopted, value addition, coverage of syllabus, internal evaluation process, SWOT analysis and measures taken to cope up with the challenges, role of Career guidance cell and Jawahar knowledge center and library in student support and progression, institutional value system and steps towards realization of institutional vision and so on. The student council members play a key role in the implementation of policies like code of conduct, quality promotion, discipline, Grievance redressal and anti ragging. Green practices, constitutional obligations social extension, Student council representatives do lot of academic administrative work done by collective effort. They also motivate other students to take part in the activities conducted by the institute. The students are given opportunities to involve in the affairs of the college management and staff in planning and organizing college activities that contribute to self development and community welfare. Representatives of student council also take part in admission promotion, campaigning. They highlight the benefits of pursuing graduation in public funded institutions like ours. Free, tension free education, value and skill based education, social responsibilities etc, are some of the positive aspects they take into public during admission promotion campaign. Thus student council being a part of academic and administrative committees make a valuable contribution in realizing institutional vision.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal, in consultation with the Staff Council, appointed 34 committees

for decentralization of the administration and ensuring efficient monitoring of the functioning of the institution. The committees were constituted giving representation to various stake-holders of the institution for the effective coordination in the administrative activities. Every lecturer is involved in administration through their respective committees like Woman empowerment cell, library committee, time-table committee, purchasing committee, cultural committee and sports committee etc

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|---|
| Examination and Evaluation | The internal assessment is for 25 marks, the division is: two mid exams, average will be taken for 10 marks, attendance 5 marks, seminars 5 marks, assignments 5 marks. Other 75 marks are evaluated by the university through semester end exams |
| Teaching and Learning | Apart from class room lecture method, conducting guest lectures, seminars, field trips for making learning more effective and engaged |
| Curriculum Development | The college follows the academic calendar provided by the parent university. Well planned academic activities at the beginning of the academic year through annual planner and semester planner |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---|
| Planning and Development | Whatsapp groups are started for staff for communication. Virtual conferences with the government for planning developmental activities for programmes like RUSA |
| Administration | Online Leave requisition system through IAMS portal, e-Office system for the communication between the government and the institution, CFMS for uploading the salary, perks, expenditure bills to the state treasury for sanction |
| Finance and Accounts | Fully computerized office Reception of salary, maintenance and all other expenditure bills through CFMS |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| Nill | NIL | NIL | NIL | Nill |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|---|---|-----------|---------|--|--|
| Nill | NIL | NIL | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| STEM teaching training workshop on research based pedagogical tools | 1 | 10/12/2017 | 18/12/2017 | 9 |
| RC on Strategies for Research Oriented Training | 1 | 05/06/2017 | 24/06/2017 | 21 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|--|
| EHS, APGLI, GRATUITY, GIS,CPS/GPF,GPF/APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff | EHS, APGLI, GRATUITY, GIS,CPS/GPF,GPF/APGLI advances/part-final withdrawal for marriage, medical emergency/house construction etc,Medical Maternity leave for eligible staff | Government of Andhra pradesh provides scholarships for economically marginal students. Text books are supplied to SC and ST students through BOOKBANK scheme by government of |

| | | |
|---|---|----------------|
| members, Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT | members, Paternity Leave, CHILD CARE LEAVE, INCENTIVE INCREMENTS FOR MPHIL/PHD, MEDICAL REIMBURSEMENT | Andhra Pradesh |
|---|---|----------------|

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|--|
| External financial audit is conducted by the sRegional Joint Director of Collegiate Education, Government of Andhra Pradesh. |
|--|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL | 0 | 0 |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Commissionerate of collegiate education(CCE), AP | Yes | Principal |
| Administrative | Yes | Commissionerate of collegiate education(CCE), AP | Yes | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--|
| Feedback is taken from parents related to academic planning and facilities of college. Parents are part of college stakeholders, and they are interacted in parent teacher meeting |
|--|

6.5.3 – Development programmes for support staff (at least three)

| |
|-----|
| NIL |
|-----|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| Participation in NIRF, ISO, AISHE. e-content is developed. |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | Yes |
| c)ISO certification | No |

| | |
|----------------------------------|----|
| d)NBA or any other quality audit | No |
|----------------------------------|----|

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|--|-------------------------|---------------|-------------|------------------------|
| 2017 | Peer Teaching | 16/10/2017 | 16/10/2017 | 18/10/2017 | 5 |
| 2018 | Health Awareness Programme | 03/01/2018 | 03/01/2018 | 03/01/2018 | 52 |
| 2018 | Open Defecation Free to promote swatchh andhra mission | 04/01/2018 | 04/01/2018 | 04/01/2018 | 60 |
| 2018 | National Science Day | 28/02/2018 | 28/02/2018 | 28/02/2018 | 28 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Anti Ragging Program | 22/09/2017 | 22/09/2017 | 20 | 53 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| NIL |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|------------------------------|------------------------|--|
| 2018 | 1 | 1 | 05/02/2018 | 7 | Special Camp NSS at Chittela | Education, Sanitation, | 51 |

| | | | | | | | |
|-------------------|--|--|--|--|---------|--------------------------------|--|
| | | | | | Village | Hygiene, Clean and Green | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------------------------------------|---------------------|--|
| Manava Mulyalu vruthi dharmalu book | 24/10/2017 | Enlightened the stake holders on value based education |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------|---------------|-------------|------------------------|
| NIL | Nil | Nil | Nil |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---|
| To review the Green Policy incorporated in the institutional plan, Green Audit is conducted It is resolved to continue the previous green practices such as Go Green-No Polythene, use cycle and re-cycle to stop pollution, plant sapling and turn the planet into heaven, turn the wastage into manure and make the soil fertile, power saved is power produced , do not waste water, use it judicious as it is precious, use bio friendly material and avoid the havoc of plastic. |
|---|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

| |
|--|
| <p>Title of the practice: Special camp at Chittela village The context that required the initiation of the practice : The motto of institution is "Service to humanity is service to God" having surveyed a remote village by name Chittela which is in a deplorable condition we strongly felt the need to extend our support to uplift the village. After thorough discussion in the staff council meeting we decided to conduct a special camp at Chittela village after getting permission from Krishna university Machilipatnam. Eventually action plan is prepared to conduct the special camp in the month of February to address the issues such as illiteracy, poor health ,malnutrition and social evils like open defecation . NSS unit of the institution prepared ground to organize a special camp Objectives of the practice : To spare some time and share knowledge and show care for the dejected people To educate the people over their deplorable condition To improve socio economic conditions of Chittela village through survey, service and support To inculcate the habit of serving the poor and needy among the students To create positive image on public funded institutions like ours among the people The Practice : After thorough survey conducted in Chittela village, NSS unit of our institution planned to organize one week special camp in Chittela from 5.2.2018 to 11.2.2018 and sent a letter to Krishna University NSS unit seeking its consent and financial support. After receiving the letter of consent from the university it released day wise plan of action for a week in the form of a brochure After the inaugural session at primary school, chittela by Nallagatla Swamidasu, Ex MLA NSS volunteers distributed the work to be done every day. On 6.2.2018 around 40 students cleared the thorny bushes and branches that hinder the path. On 7.2.2018 a group of 45 students addressed social evils such as throwing garbage on the streets and open defecation etc at the village cross roads and appealed the villagers to give up the bad practices as they are below dignity and give rise to many health issues. They pleaded them to throw garbage in the bins meant for it and build toilets and use them to keep the village</p> |
|--|

clean and to maintain public sanitation and dignity. On 8.2.2018 special camp arranged at Mandal parishat Primary school chittela threw light on the importance of education. Villagers and 45 NSS volunteers were present in the meeting. On 9.2.2018 50 NSS volunteers conducted a rally and educated the people on bad consequences of open defecation and persuaded the people to give up the bad practice and use toilets for that purpose. Eventually they took up street cleaning drive. On 10.2.2018 health awareness session of doctor gangadhararao, educated the public on health and role of personal hygiene to keep health. On the final day of special camp the NSS unit officer Sri M. Jayaraju conveyed his gratitude to the concerned authorities for their support.

Obstacles faced if any and strategies adopted to overcome them : Poor transportation to the village and difficulties in crowd pulling and convincing them to give up age old bad practices With support extended by the authorities, committed team of volunteers and tactful NSS officer Mr.Jayaraju, all these obstacles gradually withered away. Providing food and shelter to the volunteers This is over come by generosity of villagers and village authorities. Resources required: Invitations to special guests, Programme sheet ,Placards to conduct ODF rally etc are got ready by NSS officer M.Jayaraju Impact of the practice : Students learn to spare some time for social cause and share knowledge for the upliftment of uneducated and learn to take care for others.They learnt that example is better than precept and self discipline and commitment is required to achieve Swachha Andhra, Healthy Andhra and Beautiful Andhra. Their active participation in removing thorny bushes from the village path and cleaning the village streets without any inhibition revealed their traits. This camp gave the students an opportunity to show their leadership qualities in serving and helping the hapless and understand the importance of education in socio economic Transformation. This camp created positive image on public funded institutions like ours among the people Name of the institution: GDC Tiruvuru Krishna dist Andhra Pradesh 521235 Email:gdcjkc.tiruvuru@gmail.com Website:www.gdctiruvuru.ac.in

Title of the Best practice 2: : Helping hands are better than praying lips The context that required the initiation of the practice : Philonthropy _ Need to pay back the society for its great financial support in the form of scholarship in pursuing higher education. Students need to grow as leaders through help and sevice to the poor and the needy Objectives of the practice : To make the students feel the joy in the giving To help the students grow as leaders and help the needy To make the students to realize service to humans is service to God To promote public goodwill towards public funded institutions The Practice : On 14-3-2018, nineteen B.A. students along with J. Chalam Prasad, Lecturer in Economics visited an orphanage by name Amma Ashramam run by Ideas voluntary organization and gave writing pads, pens, towels and sweets to the orphans and later they visited an oldage home to give senior citizens rice,bread,catering lunch box, etc, B.A students bought these items for themfrom the money they earned through their labour in free time.This great act of philanthropy is very much appreciated by the principal FAC Dr.D.Umarani and all the staff members of the institution Impact of the practice : This had an indelible impression on students minds as they experience the joy in giving and started turning out positively for search outreach programs. This stepped up glory of the institution Obstacles faced if any and strategies adopted to overcome them : Shortage of money to buy the things required This obstacle is overcome by generosity of J.Chalam Prasad , lecturer in economics who financially supported the students to buy things. Resources required : Money to buy things to be donated and transportation to the orphanage and Ashram These are looked after J. Chalam Prasad , Lecturer in Economics. Name of the institution: GDC Tiruvuru Krishna dist Andhra Pradesh 521235 Email:gdcjkc.tiruvuru@gmail.com Website:www.gdctiruvuru.ac.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The value education imparted in the institution makes it distinctive to its vision, priority and thrust. The institution strongly believes that Education without values is like an edifice without foundation so human values and professional ethics imparted to I semester students. Vidya vinayena shobhathe . Education shines through modesty or humbleness brings glory to the learned found in our college emblem is a clear indication of value based education system imparted here. It inculcates right understanding , right thinking and there by promotes right action among the students in the world of cut throat competition and help them come up with flying colors. In addition to class room teaching our institution encourages the students to be socially responsible and provides them ample opportunities to serve the poor and needy. NSS unit and Eco club frequently organize social extension programs such as awareness rallies, health and hygiene awareness programs blood donation camps ,special camps in remote villages to sensitize people on various social evils such as throwing garbage in the streets, open defecation, child marriages, importance of education etc. Thereby promote leadership qualities among the students. Meditation and yoga sessions being conducted here make the students realize the importance of physical fitness and mental balance in the world of chaos. Celebration of national festivals teach them the values of secularism and universal brotherhood. Important days being observed here teach the students the spirit and significance of days and remind them of their responsibility to become good citizens.

Provide the weblink of the institution

<http://gdctiruvuru.ac.in>

8.Future Plans of Actions for Next Academic Year

For smooth efficient instruction, the head of the institution requested the special commissioner AP CCE to fill the vacant posts in Botany, Zoology, Economics, Computer science with regular lecturers and this request is under consideration of special commissioner and is expected to be fulfilled in the next academic year 2018-19.. To get donations from philanthropists and to renovate the damaged classrooms for incessant instruction, the principal of the institution met the CPDC members, Alumni members and retired lectures in person and requested them to contribute generously for the development of the institution and some of them assured him to contribute. so we think of renovation in future. get the playground ready for sports and games , to draw throw ball, shuttle court is partially fulfilled and efforts are made to fulfill this completely in future. Our longing for separate toilets for staff members and students is not fulfilled due to financial constraint and is expected to fulfill in the future. Our principal had also brought the problem of shortage of class rooms to the notice of special commissioner, collegiate education and requested him to grant some fund for the renovation of damaged class rooms and is expecting a positive response from him. under research promotion policy, the head of the institution has been encouraging teaching faculty members to publish articles in peer reviewed journals as it adds to their learning capacity, promotes presentation skills and updates their knowledge and improves their teaching competence which inturn will add to the personal glory of the faculty members and reputation of the institution as well and a positive response is expected in the near future. .